

MARGARET MEAD PTSA
BOD MEETING MINUTES SEPTEMBER 13TH, 2006

The meeting was called to order at 9:00 a.m. in the Mead conference room. All board members were sent notice of the meeting and a quorum was present. A sign in sheet is attached.

Theresa Ramsdell, Walk-to-School Week Chair, informed the Board of plans for Walk-to-School Week, including incentive ideas and ways to involve all of the students in an all-school walk.

Shawna Rothaus, Principal, reported on the following:

Student Advisory- Kelly Cameron and Vonalaine Crowe will be working with the Advisory to increase community service efforts. Amanda Johnson, Community Liaison, will also be involved in this effort. Carlene Camera, Co-VP Communications, will assist the Advisory in advertising Spirit Days. Every Friday is now a "Mead Spirit Day," and because students will be encouraged to wear school colors or attire, the possibility of selling more Mead clothing was discussed.

Teacher Representative- This position will be shared by Liz Fisher and Trisha Romanus. They will rotate monthly and attend during their teaching breaks.

First week of school- All went smoothly, 634 students are enrolled.

WASL scores- An overall report is attached. Staff is looking at ways to improve teaching according to state standards. In this effort, all teachers are using a writer's workshop pilot curriculum this year. They will be able to track individual student growth next year in addition to scores by grade.

Recess alternatives- Attachment explains possible student programs and volunteer opportunities.

Nutrition policy- The new district guidelines were explained and the Board discussed alternatives to unhealthy food incentives and celebrations. It was decided that Student Advisory should be involved to create ideas for healthy alternatives.

Volunteer policy- The new district volunteer policy was explained.

Curriculum night – Parents will go straight to classrooms.

Tracy Crowley, Legislative Representative, explained that she will request input for the legislative survey by creating posters where parents can mark their priority issues. She will use the newsletter and PO to communicate information. Elaine Benveniste will attend the district legislative training.

The June 2006 BOD meeting minutes were distributed prior to the meeting with corrections noted in red. The corrections were read in the meeting.

Lillie Mano made the following motion:

Motion #1: I move to approve the June minutes as amended.

The motion was seconded, there was no discussion, and it was carried unanimously with no abstentions. The minutes have been filed for audit.

Julie Olson, Secretary, requested that Board members submit recommendations for candidates for the Nominating Committee.

The Standing Rules were examined and changes are noted in the attached document which will be distributed to general membership for a vote at the meeting on October 5th. Directories will also be distributed to parents following the meeting.

Julie Olson made the following motion:

Motion #2: I move that the PTSA Board recommend that the general membership approve the Standing Rules for 2006-2007 as amended.

The motion was seconded, there was no discussion, and it was carried unanimously with no abstentions.

Cheryl Lewis, Co-President, presented the Pasta Night contract to the Board and stated that although the contract is based on 650 attendees, only have 380 have paid so far. Therefore, income and expense budget line items may need to be adjusted accordingly.

Liz Fisher, Co-Teacher Representative, inquired regarding individual teacher supply funds. She was notified that Shawna and Steve Walker, Co-Treasurer, are working on preparing the funds for distribution. She also relayed a request for funds for new safety patrol supplies.

Amanda Johnson made the following motion:

Motion #3: I move that we add a line item to read Safety Patrol Equipment under category 14-PTSA funded projects and services, not to exceed the value of \$500.

The motion was seconded, there was no discussion, and it was carried unanimously with no abstentions.

Ed Keith, Co-Treasurer, submitted the financial report, which is attached to these minutes. Present at the meeting were all necessary financial records and documentation. The checking account balance as of 8/31/06 is \$8,711.74, and the savings balance is \$14,099.43, totaling \$22,811.17. There are no items over-budget. Ed stated that he and Steve are investigating higher earning interest options for the savings account. The PTSA owes \$800 to dance instructor for a contract that was unfulfilled last year, which has been rescheduled for June 2007.

Ed Keith made the following motion:

Motion #4: I move that we amend the budget category 12, line item "Family Dance Night" to "Super Sock Hop" and increase budgeted expenditure by \$800.

The motion was seconded, there was no discussion, and it was carried unanimously with no abstentions.

Ed suggested that the PTSA grant the total budgeted amount of \$800 to the school to fund water for the portables, and therefore the school would handle the monthly payments to Mountain Mist.

Amy Weiser, Safety/Emergency Prep., stated that **the bulk of the emergency supplies were not purchased until June 2006 due to the move required for the new shed. Meanwhile the new budget was being planned and was adjusted to reflect \$1000 of expenditures instead of the \$1,500 original line item amount. Amy requested the line item to be restored to the original amount to ensure that all safety supplies can be purchased this year. The board decided to increase the line item as the need arises during the year.**

Elaine Benveniste, Co-Membership, reported that there are 400 members registered so far this year, and she has given \$4,640 in dues to the Treasurer. She will thank families who donated extra PTSA funds.

Amy Hernandez and Claire Ronneburg, Co-VP Ways and Means, explained the Entertainment book fundraiser and rewards for participants and top selling classes.

Lillie Mano, Co-VP Enrichment, said that she will be assembling the PTSA auction basket again this year. She explained assembly and programs planned for this year. She will use the Enrichment budget for a Personal Safety program which will work with students and also provide parent education. Lillie will investigate having the parent education portion funded through the District. She would also like to provide Veteran's Day and Martin Luther King Day assemblies, which would cost an additional \$1,000 total.

Amy Hernandez made the following motion:

Motion #5: I move that the PTSA Board allocate an additional \$1000.00 to the Assemblies budget. This will be subject to the decision of the LWSD on granting funds for Safety assembly.

The motion was seconded, there was no discussion, and it was carried unanimously with no abstentions.

Lisa Allen, Co-President, encouraged the Board to think of ways to expand upon the goals set at the Retreat, which center around the Auction. She would like to have PTSA actions and budget increases support the goals for the year. These goals will be discussed at the next Board meeting.

Shawna discussed the possibility of dividing the \$2,000 Grant line item 14.0 into 3 grant cycles. She would like to create a Grant Committee composed of Board members, staff, and parents to review applications from staff members. She invited interested Board members to participate. Additionally, she asked the Board to consider creating an additional stipend to support a PTSA component for the new school web site, which is

maintained by a staff member. Shawna will supply the Board with information regarding the current allocation of stipends.

Amanda Johnson submitted the attached Community Liaison report.

Carlene Camera distributed dates for Mead Messenger publications. She explained that she has reduced the amount of publications to decrease spending. She encouraged the Board to contact all Chairs to request newsletter information. Becky Kleinknecht stated that she will be working with the *Sammamish Review* to publish school information in the newspaper.

The meeting was adjourned at 11:45. The next meeting will be October 11th.

Submitted by Julie Olson, Secretary