

MARGARET MEAD PTSA
BOD MEETING MINUTES OCTOBER 11TH, 2006

The meeting was called to order at 9:00 a.m. in the Mead conference room. All board members were sent notice of the meeting and a quorum was present. A sign in sheet is attached. Note that Steve Walker, Co-Treasurer, participated via tele-conference.

The September 2006 BOD meeting minutes were distributed prior to the meeting with corrections noted in red. The corrections were read in the meeting.

Kandice Baisler made the following motion:

Motion #1: I move that we approve the September minutes as amended.

The motion was seconded, there was no discussion, and it was carried unanimously with no abstentions. The minutes have been filed for audit.

Shawna Rothaus, Principal, reported on the staff retreat and thanked the board for staff appreciation efforts. She requested funding for faculty enrichment stipends. Currently, line item 14.0 allocates \$5,500 for teacher stipends. Shawna explained an additional alternative program that she would like to begin to help bring 3rd-6th grade students who are “on the cusp” of being at standard up to standard. See attached documentation for additional funding options. Co-Treasurer, Steve Walker, advised setting aside money to fund these types of additional expenses for the future, and reallocating other funds in order to partially fund this current request rather than increasing expenditures. Laurie Uptagrafft (via phone) and Heidi Whittington, Auction Co-Chairs, agreed to allow \$1,000 of the auction dispersement to fund the proposed stipends.

Amanda Johnson made the following motion:

Motion #2: I move that we reallocate \$1,000 from line item 14.0, Spring Auction Dispersement, to line item 14.0, Teacher's Stipends, to support enrichment stipends and alternative academic programs.

The motion was seconded, there was no discussion, and it was carried unanimously with no abstentions.

Trisha Romanus, Co-Teacher Representative, relayed requests for help from volunteers with wearing the Spirit mascot costume and with the citizenship photos. She requested that teachers be given adequate time to distribute time-sensitive PTSA fliers to students. She will inform teachers about how to join PTSA, and she will let them know that the display case is available for their use if they schedule with Becky Kleinknecht.

Shawna requested volunteers for open recess options, and she will clarify expectations and commitment requirements.

Ed Keith and Steve Walker, Co-Treasurers, submitted the financial report, which is attached to these minutes. Present at the meeting were all necessary financial records and

documentation. To be in compliance with the Standing Rules, they are devising a system to track contracts. The checking account balance as of 10/9/06 is \$37,409.54, and the savings balance is \$14,106.39, totaling \$51,515.93. The Welcome Back BBQ was under budget for income due to lower attendance than last year. They encouraged all Board members to review budget categories under their stewardship monthly to ensure fiscal responsibility. They noted that items in red have been highlighted due to large variability. They suggested an overall budget review to determine yearly carryover amounts, possibly using CDs to earmark these funds and increase investment income. These set aside amounts could then be used for additional funding, such as the increase in enrichment stipends, as previously mentioned. As a result of these recommendations, Shawna concluded that she will use 3.5 of the enrichment stipends in her proposal which was discussed previously, and will proceed with further requests after the overall budget review if funds are available.

Cheryl informed the Board that we will be having a representative attend the legislative conference, and she encouraged members to complete their legislative surveys. She reported that a new PTSA in the district has formed at the Renaissance Choice School. The Board agreed to donate \$100 from the President's Fund as a contribution. Camp Waskowitz has been scheduled for May 1st -4th. Recess staff have requested funding for new walkie talkies. Cheryl will ask them to determine the amount required.

Heidi Whittington, Auction Co-Chair, stated that the auction committee will need help with software at the event. She will post this request on PO. She and Laurie Uptagrafft would like to create an auction disbursement committee to oversee follow-through on purchases made with auction revenue. Heidi announced that there will be a procurement competition and party.

Julie Olson, Secretary, noted that the Nominating Committee slate is official after counting unanimous ballot votes from the October general meeting.

Amy Hernandez and Claire Ronneburg, Co-VP Ways and Means, reported that over 500 Entertainment books were sold with a 50% profit for the school. They will be distributing rewards for participants and top selling classes.

The meeting was adjourned at 10:50. The next meeting will be November 8th.

Submitted by Julie Olson, Secretary