

MARGARET MEAD PTSA
BOD MEETING MINUTES NOVEMBER 8TH, 2006

The meeting was called to order at 9:00 a.m. in the Mead conference room. All board members were sent notice of the meeting and a quorum was present. A sign in sheet is attached. Note that Steve Walker, Co-Treasurer, participated via tele-conference.

The October 2006 BOD meeting minutes were distributed prior to the meeting and were approved as written. The minutes have been filed for audit.

Presidents' Report: Lillie Mano assembled the auction scholarship basket for high school seniors. The Legislative Conference report is attached, and Focus Day will be Feb. 15th.

Ed Keith and Steve Walker, Co-Treasurers, submitted the financial report, which is attached to these minutes. Present at the meeting were all necessary financial records and documentation. The checking account balance as of 11/7/06 is \$14,507.49, and the savings balance is \$14,112.84, totaling \$28,620.33. It was noted that the assemblies line item will be over budget due to additional planned events approved by the Board. An overall budget review meeting was held with the Co-Treasurers and Co-Presidents to determine a carryover goal for this year of \$10,000. They also planned a way to fund the stipends requested last month by Shawna for WASL preparation by allowing the \$2,000 in the Grant Foundation line item to be used for either grants or stipends.

Heidi Whittington, Auction Co-Chair, requested that because it was decided last month that some of the auction proceeds will go towards funding enrichment stipends, the auction committee would like the goals of the auction be expanded to include this aspect. The Board decided that an auction dispersement committee should be appointed by the Co-Presidents and Laurie Uptagrafft. It was proposed that this committee be composed of 5 members with a least one from the auction committee, one from the Board, and one from the general membership which Shawna will invite. They will ensure that the projected \$40,000 income fulfills the auction goals, with a recommendation that the excess be put towards the carryover amount for this year's PTSA budget. The auction will also include a Fund-A-Need aspect for the staff, which is in the planning stages. Heidi again announced that there will be a procurement competition and party.

The Board discussed goals for 2006-2007, mindful to incorporate the auction goals, and agreed upon the following:

1. Support student learning and enrichment
2. Community enhancement
 - A. Mead population camaraderie and safety
 - B. School premises

Execution and evaluation of these goals will be done in the following ways:

1. Goals will be published and progress will be reported through the Presidents' Letter in the newsletter.

2. They will be included on the monthly agenda for review to guide decision-making and funding requests.
3. Progress will be recorded in the minutes.

The Board scheduled the following events in support of both of the 2006-2007 goals:

Cheryl Lewis has been unable to find acceptable dates to fulfill the contract signed last year for the dance instructor for the Super Sock Hop, of which the PTSA has paid half. Because the instructor will not refund the deposit, Cheryl will schedule him for June 2007-2008. This year the Sock Hop will remain on June 8th, and Cheryl will pursue other dance instructor options as well as a Chair for this event.

Lillie Mano, Enrichment Co-Chair, reported that there will be a jump rope assembly in February with the Heart Association.

The Science Fair was scheduled for March 15th, with the Egg Drop on March 8th and 9th.

Art Gallery Night will be May 10th with the Used Book Fair.

Parent Education, which will be conducted by the contracted personal safety assembly instructor, will be scheduled in January in conjunction with the general membership meeting.

The Dad's Pancake Breakfast will also be scheduled for January.

Liz Fisher, Co-Teacher Representative, relayed requests for help from volunteers with production needs. Cheryl will put this request on the Parent Organizer, and she will place an instruction sheet for the teachers to fill out with the collection tub in the production room.

Amanda Johnson, Community Liaison, announced the Hopelink food drive this month with the Student Advisory. She reported on the Tri-Awareness meeting and the Holiday Gift Shop. She proposed having a Giving Tree at the Gift Shop to benefit families in our community, which would support our Building Community goal. Shawna and Cherri Mann, School Counselor, will work to confidentially assess needs.

Shawna Rothaus, Principal, reported that programs funded by stipends discussed last month have been initiated. She requested development of a new procedure for handling lost and found items. It was decided that items will be removed and donated monthly, and that parents will be encouraged on the PO to label clothing. Carlene will head this effort, and will pursue the possibility of hanging lost items to make them easier to recover. Shawna reported that a safety task force has been appointed by the City to address parking and traffic issues. She explained that there is reduced supervision at recess, and she needs volunteers particularly for indoor rainy day recesses. Finally, Shawna stated that the staff has a goal of improving writing this year. To that end, there will be a new program highlighting student writers with monthly awards and displays of their work.

Carlene Camera, Co- VP Communications, explained that the newsletter publication will be delayed to November 27th due to report card printing.

Lillie Mano reported that the board recognizing citizenship will be **redone with a new look** and maintained by **Lillie Mano** and Christine McCaughey with Theresa Ramsdell as the photographer.

Amy Hernandez, Co-VP Ways and Means, announced that Mead earned \$400 through Safeway Scrip. In the future, Safeway customers will be able to register their cards to benefit Mead. The proceeds will be automatically deposited into the PTSA account. Vonalaine Crowe will be handling this fundraiser.

The meeting was adjourned at 11:05. The next meeting will be held in the home of Clarie Ronneburg on December 7th at 6:00 p.m., followed by the holiday celebration honoring all of the event Chairs.

Submitted by Julie Olson, Secretary