

MARGARET MEAD PTSA  
BOD MEETING MINUTES JANUARY 10<sup>TH</sup>, 2007

The meeting was called to order at 9:05 a.m. in the Mead conference room. All board members were sent notice of the meeting and a quorum was present. A sign in sheet is attached.

Co-Presidents Lisa Allen and Cheryl Lewis announced Focus Day and the Founder's Day lunch. It was decided that the pancake breakfast will be delayed, and that a General Membership meeting in January is not necessary for business. General meetings will be held in April and June in addition to the October meeting.

The December 2006 BOD meeting minutes were distributed prior to the meeting with corrections noted. The corrections were read in the meeting.

Julie Olson made the following motion:

*Motion #1: I move to approve the December minutes as amended.*

The motion was seconded, there was no discussion, and it was carried unanimously with no abstentions. The minutes have been filed for audit.

Ed Keith, Co-Treasurer, submitted the financial report, which is attached to these minutes. Present at the meeting were all necessary financial records and documentation. The checking account balance as of 1/7/07 is \$7,584.61, and the savings balance is \$14,117.83, totaling \$21,702.44. Ed provided the Board with a Budget Analysis document evaluating fiscal responsibility thus far (attached.) Highlights include a greater than expected income with less than expected expenses. Some auction expenses will be due before auction income is received, therefore funds will be transferred from savings. Ed asked board members to distribute the appropriate information from the analysis to their Chair stewardships.

Heidi Whittington, Auction Co-Chair, distributed the current auction procurement list. The Board discussed publicizing the Angel Fund for teachers to receive discounted or complimentary tickets.

Principal's Report, Shawna Rothaus: Battle of the Books was a success. Some of the stipend-funded programs currently underway include: enrichment math classes for eligible 3-6<sup>th</sup> graders- 35 students total, book study with Dads, ultimate Frisbee, Choir. Primary Choir Club will begin as a before school enrichment class, with parents responsible for the cost of enrollment. A visiting author is being scheduled with 4 instructional sessions. Jump Rope for Heart is the upcoming assembly. Make-up snow days are still to be determined. Shawna proposed that the Fund-A-Need portion of the auction be used as classroom funds rather than as a foundation with grant applications due to teacher preference. She would also like to reserve a portion of the funds for music and P.E.

The emergency preparation team has decided to train a new team of parent volunteers who would be able to arrive at the school quickly in an emergency to assist teachers. They would also like to purchase blinds for lockdowns for the inner courtyard windows.

Amy Hernandez and Claire Ronneburg, Co-VPs Ways and Means, presented a potential fall fundraiser through Pace, which is the “next generation of Entertainment books.” They will work with the company representative to present this fundraiser to the general membership at the meeting in April.

Trisha Romanus, Co-Teacher Representative, thanked the PTSA for funds given to teachers this year.

Heidi Whittington, Co- VP Enrichment, distributed the Winter Enrichment schedule, attached.

Becky Kleinknecht and Carlene Camera, Co-VPs Communication, announced the deadline for the Mead Messenger- Jan. 19<sup>th</sup>, and encouraged use of the display case and reader board.

Cheryl Lewis gave the Community Liaison report, announcing the upcoming Sammi awards, math curriculum meeting focused on possible WASL modification, and a visual thinking strategies workshop on Feb. 1<sup>st</sup>.

The meeting was adjourned at 11:00. The date of the next meeting is February 14<sup>th</sup>, but is subject to change. The date will be confirmed via email.

Submitted by Julie Olson, Secretary